



MIVEN MACHINE TOOLS LIMITED

Regd. Office: Tarihal Industrial Area, Tarihal, Hubli 580 026. Karnataka

CIN:L29220KA1985PLC007036

Phone : 0836-2212221-24 Fax : 0836-2310411

Email: mmtsecretarial@gmail.com Website : www.mivenmachinetools.in

POSTAL BALLOT FORM

1. Name & Registered Address of the sole/first named Member / Beneficial owner (in Block Letters) :
2. Name(s) of the Joint-Holder(s), If any(in Block Letters) :
3. Registered Folio No.* (*Applicable to Shareholders holding Shares In physical form)
4. DP ID & Client ID ** : (**Applicable to Shareholders holding Shares In dematerialized form)
5. Number of Share held :
6. I/We hereby exercise my/our vote in respect of the 'Special Resolution' to be passed through postal ballot for the special business stated in the notice dated February 13, 2016 of the Company by sending my/our assent (FOR) or dissent (AGAINST) to the said 'special resolution' by placing the tick mark (✓) in the appropriate box below:

Description	Number of Shares	I/We assent to the Resolutions (FOR)	I/We Dissent to the Resolutions (AGAINST)
Special Resolution Sale of substantially the whole of the undertaking comprising of land not exceeding 6.5 Acres situated at Survey No 92/1 and 92/2 at the Tarihal Industrial Area, Tarihal, Hubli pursuant to the provisions of Section 180 (1)(a) of the Companies Act, 2013			

Place:

Date:

(Signature of the Member)

Note : Please read the instructions printed overleaf and the Notice forming part of the Postal Ballot carefully before exercising your vote.

INSTRUCTIONS FOR POSTAL BALLOT FORM

1. A Member entitled to vote and desirous of exercising his/her/its vote by Postal Ballot may complete this Postal Ballot Form ("Form") and send it to the Scrutinizer in the attached self-addressed pre-paid envelope. Inland Postage will be borne and paid by the Company. However, any envelope containing postal ballot if deposited in person or sent by courier at the expenses of the Member will also be accepted. It is however, clarified that members desiring to exercise their vote from outside India will have to arrange for postage from the country where the ballot papers are dispatched to the Scrutinizer.
2. The self-addressed stamped envelope bears the address of the 'Scrutinizer' appointed by the Board of Directors of the Company.
3. A member may convey his/her/its dissent in the postal ballot form. The consent of the Member must be accorded by recording the assent in the column "**FOR**" and dissent in the column "**AGAINST**" by placing a tick mark (✓) in the appropriate column. Assent or dissent received in any other form or manner will not be considered valid.
4. This Form must be completed and signed by the Member. In case of Joint-holding, this Form must be completed and signed (as per the specimen signature registered with the Company) by the first named Member and in his absence, by the next named Member. Unsigned, incomplete, improperly or incorrectly ticked Postal Ballot Forms shall be rejected.
5. The Postal ballot vote shall not be exercised by a proxy.
6. A member neither needs to use all his/her/its votes nor cast his/her/its votes in the same way.
7. Duly completed Postal Ballot Form should be sent so as to reach Mr. Umesh P. Maskeri., Practising Company Secretary, 4th Floor, Commissariat Building, 231, D N Road, Fort, Mumbai - 400 001 **on or before 17.00 hours of Saturday, March 26, 2016**. All Postal Ballot Forms received after this date will be treated as if reply from such member has not been received.
8. In case of shares held by companies, trust, societies etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of board resolution/authority. A member may sign the Postal Ballot Form through an attorney appointed specifically for this purpose, in which case an attested true copy of the power of attorney should be attached to the Postal Ballot Form.
9. Members are requested not to send extraneous paper along with the Postal Ballot Form in the enclosed self-addressed postage prepaid envelope in as much as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would not be taken cognizance of and shall be destroyed by the Scrutinizer.
10. There will be one Postal Ballot Form for every Registered Folio/Client ID, irrespective of the number of joint holders.
11. A member may request for a duplicate Postal Ballot Form, if so required by sending an email to rta_admin@bfsi.co.in or manager_rta@bfsi.co.in . However, the duly filled in and signed duplicate Postal Ballot Form should reach the Scrutinizer not later than the time and date specified above.
12. Voting rights of Members shall be in proportion to their share of the Paid-up Equity Share Capital of the Company **as on the cut off date i.e. Friday, February 19, 2016**. The Scrutinizer's decision on the validity of the Postal Ballot will be final
13. Members are requested to fill in the **Postal Ballot Form with indelible ink** and not by any erasable writing mode.